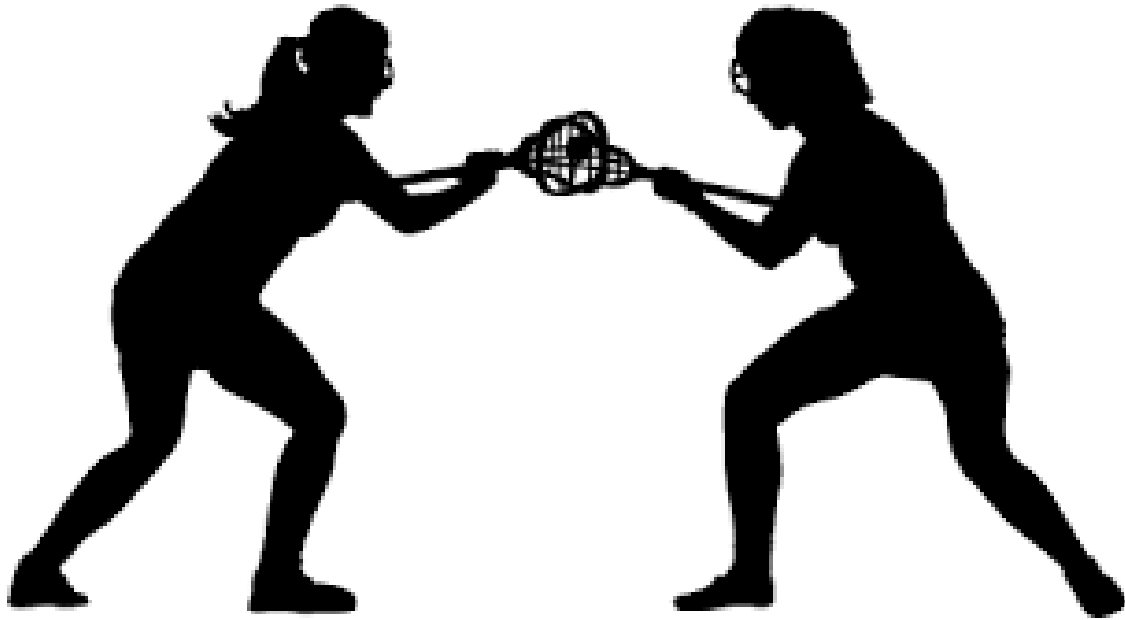


Section 2

Girls' Lacrosse

2016



Colonial

Foothills

Suburban

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Any needed forms not included in this document are accessible at the following website. – www.section2athletics.org under **Forms** as well as www.nysphsaa.org

Section 2 Girls' Lacrosse Committee

Liz Parry Section II Chairperson

Emma Willard School (w) 833-1366
285 Pawling Avenue (c) 928-7006
Troy, NY 12180
eparry@emmawillard.org (fax) 833-1821

Morgan Hytko Colonial League Rep

Cohoes High School (W) 518/237-2828
Tiger Circle, (C) 518/378-9308
Cohoes, NY, 12047
Email: mhytko@cohoes.org

Michele Venditto Foothills League Rep

Glens Falls High School (w) 792-6564
10 Quade St. (c) 260-1308
Glens Falls , NY 12801
mvenditto@gfsd.org; mmv1@nycapp.rr.com

Scott Reynolds Suburban League Rep

Averill Park High school (w) 674-7007x8708
146 Gettle Road (c) 744-9647
Averill Park, NY 12018
Reynolds@averillpark.k12.ny.us

Officials

Lisa Volland ABOWLO Chairperson (c) 859-4681
LVolland@nycap.rr.com

Mara Wager Assignor (h) 439-8682
8 Werner Avenue
Delmar, NY 12054
mara_97@hotmail.com

Nadine Bassler Rules Interpreter (c) 518 527-0088
Nbassler@nycap.rr.com

Section2 of NYSPHSAA
433 Broadway ,
Saratoga Springs,NY. 12866
306-4502 , Fax 306-4503
Wayne Bertrand , Executive Director

Official Fees Varsity \$86, JV \$64.50, Mod \$57.50 Sectionals \$92 Mileage reimbursement \$7

Section 2- 2013-14 Classifications

(8) Class A (1050 & up) (8) Class B (1049-650) (10) Class C (649 & below)

Shenendehowa (2407)	Niskayuna (1034)	Scotia-Glenville (601)
Schenectady (2059)	Ballston Spa (966)	Emma Willard (534)
Albany (1825)	Columbia (961)	Johnstown (455)
Saratoga (1607)	Amsterdam (892) JV Only	Glens Falls (443)
Shaker (1451)	Queensbury (847)	Schuylerville (438)
Guilderland (1242)	Burnt Hills (790)	Cohoes (298)
Bethlehem (1230)	South Glens Falls (783)	Hoosick Falls (291)
Colonie (1224)	Averill Park (760)	Catholic Central (262)
_____	Albany Academy (326)	Holy Names (260)
		Greenwich (247)

NEW YORK STATE PUBLIC HIGH SCHOOL ATHLETIC ASSOCIATION, INC.

Any school wishing to move up in classification for the season must notify the Secretary of Section 2 and Liz Parry by March 7th. **This is a one-year commitment.** The Following individuals must sign the letter: Chief School Officer, Principal and the Athletic Director.

NOTIFICATION OF MOVING UP IN CLASS

This form must be properly completed and signed by all parties, and submitted to the respective Sport Coordinator with a copy to Section 2 Secretary prior to the start of the first practice.

Date _____

Name of School _____

Name of Sport _____

Moving From Class _____ **to Class** _____

Year of Sport Season _____

SIGNATURES

Superintendent _____

Principal _____

Athletic Director _____

Coach _____

NYSPHSAA Sports Standards & Rules (p. 137)

of Practices Prior to first scrimmage- Team 8/ Individual 6

of Practices Prior to first Game- Team 10/ Individual 8

Maximum # of games per team and individual – 16

Modified

of Practices Prior to first scrimmage- Team 10/ Individual 10

of Practices Prior to first Game- Team 13/ Individual 13

Maximum # of games per team and individual – 12

Waivers/Modifications: (p. 144)

Girls Lacrosse:

1. Permanently waive Rule 1 Field Dimension for regular season play only.

(Aug. 2004)

2. Goalkeeper Substitutions: After reporting to the score table, a goalkeeper is permitted to move down the sideline to await the current goalkeeper to exit the field. She then may enter the field of play. (Oct. 2005)

3. Suspended Game: In Sectional, Regional and State Semi-Finals and Finals the game will be resumed from the point of interruption on the next available date. Teams that have possession at the point of interruption will retain possession in a draw alignment with the opposing center 4 meters away. If there is no team possession, it will be a draw. (May 2010)

Scrimmages: A lacrosse scrimmage must have modified time periods and include *one or more* of the following:

1. Alternate possessions.
2. Start the scrimmage with either a Draw (girls) or a Face-Off (boys)
3. Include the following game situations:
 - a. Face-Off/Draws - Boys/Girls
 - b. Clears and Rides - Boys/Girls
 - c. Extra Man and Man-Down – Boys/Girls
 - d. Fast Breaks - Boys/Girls

US Lacrosse Rule Changes for 2016 (2016 US Lacrosse Women's Rule Book)

Check rulebook pp.3-4

Concussions Protocol- Go to wwsection2athletics.org p. 51,54-58 in directory as well as under concussion information.

Important Dates to Remember

Monday, March 7th.	First day of season Letter to move up in classification to Secretary of Section 2 and Liz Parry.
Tuesday, May 17	Email or fax league results and rosters to either League Reps or Liz Parry. Email Official preferred/non-preferred list to Liz Parry
Wednesday, May 18th	Sectional Seeding & Seeding Notification
Thursday, May 19 th	Class C- Play-In Games
Friday, May 20 th	Class A & B Quarter-finals
Monday, May 23rd	Class C Quarter-finals 4:15pm
Tuesday, May 24th.	Class A and B Semi-finals 4:15pm
Wednesday, May 25 th	Class C Semi-finals 4:15pm
Thursday, May 26 th .	Lightning/Heat Make Up Day 4:15pm
Friday, May 27- Monday, May 30 th	Memorial Day Weekend
Wednesday, June 1 st	Sectional Finals for all Classes Tentative Site: Burnt Hills 3 pm- C, 5 pm- B, 7 pm- A
Thursday, June 2nd	Lightning/Heat Make Up Day for any games that do not go off on 6/1/16 4pm
Saturday, June 4 th	Regional Championship Winner of 1/9 @ Section 2 SAT Testing day- Tentative Times 3:30 pm- A, 5:30 pm –B, 7:30 pm - C
Sunday June 5th	Heat/Lightning Make up Day
Thursday, June 9th.	State Tournament Banquet
Friday, June 10 th	NYS Tournament-Semifinals @ Cortland 9:30am A, Noon B, 2:30pm C
Saturday, June 11 th	NYS Tournament Finals @ SUNY Cortland. 9:30am A, Noon B, 2:30pm C

PROCEDURE FOR ENTERING SECTIONAL COMPETITION

Dates/Conflicts

- Please take careful note of the Post Season dates and times

1. Check that your **Letter of Intent** was filed in the fall. If you plan on NOT participating in sectionals, you must notify your league rep and Liz Parry BEFORE seeding meeting. Please note the late withdrawal policy on the Letter of Intent form.

2. NYSPHSAA Handbook, p.104 #25 Representation – To be eligible for sectionals, intersectional or state competition, a team must have competed in 6 school scheduled contests which occurred on 6 different dates during the season. An individual is eligible for the team if she has been an eligible participant on a team in that sport in that school for a minimum of 6 scheduled contests during the regular season.

3. **All games must be completed by Tuesday night, May 17 in order to be considered for sectional seeding.**

In order to help seed the teams, **schools must submit the Tournament Seeding Form by Tuesday, May 17 to their league reps or to Liz Parry. If playing on tuesday, call Liz with game score immediately after game or early wed. morning.**

4. **The general formula used for seeding purposes:**

League games won x 3 divided by league games played.

The Section 2 Lacrosse committee reserves the right to use discretionary seeding whenever it is deemed necessary.

Suburban Schools will be ranked and seeded by their league point system.

If a tie exists the following procedure will be used to determine placement.

1. Winner of the regular season Head to Head games.
2. Best record of each team vs 1st place, 2nd place, etc., until the tie is broken.
3. Non-league games will be considered if the committee deems necessary to determine seed.
4. Coin flip- “Heads” will be given to the alphabetically first team in the tie.

If your forms are **NOT** received by the chairperson or your league rep at the time of the seeding meeting, your team **CANNOT** be considered for participation in the post-season tournament. If we receive nothing from you, the committee will assume you are **NOT** planning to participate in the tournament.

Officials for Sectionals

Coach **SCHOOL** **Class** **Date**

******Please list officials in the order of your preference.**

PREFERRED

NON-PREFERRED

#1 _____

#1 _____

#2 _____

#2 _____

#3 _____

#3 _____

4 _____

#5 _____

#6 _____

#7 _____

#8 _____

- Officials that you have rejected for the season will be as well for post-season. It is unnecessary to add them to your Non-Preferred List.

Please fax or email this form to Liz Parry **by Tuesday, May 17, 2016**

Site for Sectional Games

1. All sites will be determined by the lacrosse committee.
2. All preliminary, quarter-final and semi-final rounds will be played at the school with the higher seed.
3. Final games will be played at a Predetermined Site.
4. **If a field is non-regulation or unplayable for the tournament, the game will be held at the opposite site.**
 - When determining your field for play, please be reminded decisions must be made for both teams involved. Safety is our main concern. **If you must forfeit a home field for the sake of safety and fairness to both teams, don't hesitate.**
 - Your field should be prepared for a regulation game 1 hour prior to game time.
5. If a school decides to play a preliminary, quarterfinal and semifinal round game at a different time then stated, please be reminded that decisions must be agreed upon by both teams involved. Please let the Sectional coordinator know of the time change.
6. The Athletic Department of the host site shall be responsible for the control of the sectional contest. All necessary paper work is included in this handbook.

Duties of Site Chairperson

The Site chairperson must be someone other than the Host schools' lacrosse coach. This person is responsible for the following:

1. Provide an appropriate playing field and conditions
 - A. Benches for both teams opposite spectators
 - B. Fields lined
 - C. Goal cages ready, nets tight, holes repaired
 - D. Cones for substitution area
 - E. Score table and 4 chairs
 - F. Access to a telephone
 - G. Emergency information for ambulance & police
 - H. AED
2. Supervise Ticket Sales
 - A. Prices \$3.00 Prelims, quarters, \$6.00 semis and finals
 - B. Free entry to all participating players, coaches and managers.
 - C. Section 2 lifetime and sport coordinators passes are honored.
 - D. Try to enlist adult volunteers to assist with the sectional duties. Pay rates if volunteers are unavailable are listed in handbook.
 - E. **Semi-finals and Finals must be a gate Admissions.** Provide, complete and submit all necessary forms.
 - F. Officials vouchers & W-9 Forms (Sect. 2 Expense claim form)
 - G. Sectional Financial Form
 - H. Check for ticket sales (Payable to Section 2 of the NYSPHSAA-Girls lacrosse

I. For Sectionals and Regionals, mail all of the above to:
Wayne Bertrand, Executive Director, Section2 of NYSPHSAA
433 Broadway, Suite 303
Saratoga, NY 12866

3. Contact the Girls lacrosse coordinator regarding any unusual occurrences:
- A. **Ejection of player for unsportmanship conduct**
 - B. Problems not resolved satisfactorily at contest site
 - C. Any type of postponement
 - D. When in doubt of anything, call Liz Parry (w) 833-1366 (c) 928-7006

Postponement

- Site chairperson should notify the teams involved at least two hours prior to the game.
- Site chairperson should notify the Section 2 Coordinator- Liz Parry
- The officials shall be in charge once the game has begun.

General Guidelines

1. US Lacrosse Rules endorsed by the NFHS.
2. Each team will be allowed 32 maximum number of players and related personnel.
3. For Post Sectionals each team **MUST** provide a female chaperone (if the coaching staff is all male).

Athletes should be supervised at all times.

Uniform and Home Team

- The higher seeded team will wear light tops and will be known as the home team.

Team Responsibilities

- Bring 2 new game balls to each Sectional game.
- Supply an experienced timer and scorer and a timing device.
- Inform fans of the ticket charge at all games: \$3 for prelim/quarters/ \$6 for semis and finals.

Thunder and Lightning Rule

Thunder and lightning necessitates that contests be suspended. The occurrence of thunder and/or lightning is not subject to interpretation or discussion.

With your site administrator, set up a plan for shelter prior to the start of any game.

When thunder is heard and/or when lightning is seen; the following procedures should be adhered to:

1. Suspend play and direct participants to go to shelter; a building normally occupied by the public or if a building is unavailable participants should go inside a vehicle with a metal top (e.g. bus, van, car)
2. Do not permit people to stand under or near a tree; and have all stay away from poles, antennas, towers, and underground watering systems.
3. After thunder and/or lightning have left the area, **wait approximately 30 minutes after the last boom or strike before resuming play or competition.**
4. If lightning continues after 30 minutes, and play is not resumed, then the rules of that particular sport shall determine whether the contest is official or must be resumed at a later date.

Pg 24 US Lacrosse Rulebook.

Suspended/Interrupted games:

Once play begins the officials shall have the authority to interrupt or suspend the game due dangerous weather or field conditions. The official's decision is final. A game is considered legal and complete if 80% of playing time has elapsed. An interrupted game continued on the same day shall be restarted from its point of interruption.

If a suspended game (one in which less than 80% of playing time has elapsed) is replayed on another day, it must be played from the point of interruption.

A suspended game may be terminated and considered complete by mutual agreement of the opposing coaches. The score at the point of termination will be the official score of the game.

Heat Index :

HEAT INDEX PROCEDURES

Administration of Heat Index Procedures:

Heat index will be checked 1 hour before the contest/practice by a certified athletic trainer, athletic director, or school designee when the air temperature is 80 degrees (Fahrenheit) or higher.

The athletic trainer, athletic director, or school designee will use the accuweather.com website to determine the heat index for the area of the contest/practice. The accuweather.com website can be reached through the [NYSPHSAA](http://NYSPHSAA.com) website. Once a person is on the accuweather.com website, they will put in the zip code for the location of the contest/practice and the website will give them the air temperature as well as the RealFeel temperature (heat index).

If the RealFeel temperature (heat index) is 90 degrees or above, the athletic trainer, athletic director, or school designee must re-check the RealFeel (heat index) at halftime or midway point of the contest. If the RealFeel (heat index) temperature is 96 degrees (Fahrenheit) or more, the contest will be suspended.

<p>Please refer to the following chart to take the appropriate actions: RealFeel (Heat Index) under 79 degrees</p>	<p>Full activity. No restrictions</p>		
<p style="text-align: center;">R E C O M M E N D E D</p>	<p>Heat Index Caution: RealFeel (Heat Index) 80 degrees to 85 degrees</p>	<p>Provide ample water and multiple water breaks. Monitor athletes for heat illness. Consider reducing the amount of time for the practice session.</p>	
	<p>Heat Index Watch: RealFeel (Heat Index) 86 degrees to 90 degrees</p>	<p>Provide ample water and multiple water breaks. Monitor athletes for heat illness. Consider postponing practice to a time when ReelFeel temp is lower. Consider reducing the amount of time for the practice session. 1 hour of recovery time for every hour of practice (ex. 2hr practice = 2hr recovery time).</p>	
	<p>Heat Index Warning: RealFeel (Heat Index) 91 degrees to 95 degrees</p>	<p>Provide ample water and water breaks every 15 minutes. Monitor athletes for heat illness. Consider postponing practice to a time when ReelFeel temp is much lower. Consider reducing the amount of time for the practice session. 1 hour of recovery time for every hour of practice (ex. 2hr practice = 2hr recovery time). Light weight and loose fitting clothes should be worn. For Practices only Football Helmets should be worn. No other protective equipment should be worn.</p>	
<p>REQUIRED</p>	<p>Heat Index Alert: RealFeel (Heat Index) 96 degrees or greater</p>	<p>No outside activity, practice or contest, should be held. Inside activity should only be held if air conditioned.</p>	

Overtime Procedure- Section 7 in Rulebook p. 27

The overtime procedure to be used during regular season as well as during ALL Post Season play will consist of:

- 5 minute rest between regulation period and OT. Visiting team will “call” the coin toss for choice of ends. The alternate possession shall continue from regulation. The game will be restarted by a center draw. The winner will be decided by “sudden victory”
- Each overtime period will be no more than 6 minutes in length of stop-clock time (clock stops on every whistle). The clock will be stopped after 3 minutes of play in order for teams to switch ends with no delay for coaching. No substitution may occur at this time. The game will be restarted by a center draw.
- If the teams are still tied after 6 minutes have elapsed, the teams will have a 3 minute rest and change ends. Substitution may occur at this time
- Play will continue with “sudden victory” stop-clock overtime periods of 6 minutes in length (two 3-minute halves) with 3 minutes in between and change ends until a winning goal is scored.

Protests

A. Information

Misapplication and misinterpretation of the rules will be the only recognized protest.

Field conditions and concerns must be resolved prior to the contest.

B. Procedures:

1. Any coach lodging a protest must immediately notify the officials and scorekeeper of the protest.
2. The scorekeeper must indicate who is protesting, the time and nature of the protest in both scorebooks.
3. Finish playing the game.
4. The coach filing the protest will present the details of the protest in writing. The written description must include:
 - A. The rule in question and how it was misinterpreted.
 - B. The score at the time.
 - C. The time in the game.
 - D. Player information.
 - E. Any other relevant information
 - F. The protest must be signed by both officials and both coaches.
5. Notify the Section 2 Girls Lacrosse Chairperson (Liz Parry) that evening.
6. After the facts are gathered, the Section 2 Chairperson, Liz Parry will notify the Official Rules Interpreter, Nadine Bassler, and the League Reps (Scott Reynolds, Michele Venditto, Morgan Hytko) whereupon a decision will be made.

7. The Section 2 Lacrosse Chairperson will then contact the opposing coach and the two officials involved in the protest.

8. The Coaches and Athletic Directors of the teams involved will be informed of the decision as soon as possible.

This decision is final and can not be appealed.

The Section 2 Lacrosse protest committee shall be comprised of the Section 2 Chairperson, League Reps and the official rules interpreter or, in the absence, a neutral official.

The Section 2 Lacrosse Chairperson and League Reps and the official rules interpreter or, in the absence, a neutral official make up the Protest Committee for Sectional Final Games.

Sectional Coordinators from each region along with the game officials make up the Protest Committee during Regionals.

Publicity

During Sectionals, the **winning coach** is responsible phoning game results to the local media as well as to Liz Parry 518 928-7006. Please be certain to call ASAP.

During Sectionals, Regional and States, please email your scores to sports@nysphsaa.org .
For questions on reporting results contact Joe Agostinelli @ 690-0771 or jagostinelli@nysphsaa.org

Please call or txt game results to Liz Parry (C) 928-7006. Also, email results to Rise @ Section2athletics02@gmail.com for the website.

Newspapers to call

- Post Star- 792-3131 x 3208 Fax-761-1255
- Email: sports@poststar.com
- Schenectady Gazette- 374-4141 Fax-395-3072
- Email: sports@dailygazette.com
- Times Union- 454-5413 Fax-454-5819
- Email: tusports@timesunion.com
- Troy Record- 270-1295 Fax-270-1202 or 1295
- Email: sports@troyrecord.com
- Saratogian- 584-4242 or 2101
- Email: sports@saratogian.com
- Leader Herald (call early am) 725-8616
- Email Sports@leaderherald.com

TV stations to call

- WRGB 6- 381-4970, Fax 346-6249, Doug Sherman dsherman@sbgstv.com
- WTEN 10- 436-0771, Fax 426-4792, news@news10.com
- WNYT 13- 436-8477 Fax 862-0930. 207-4801 Roger Wyland 207-4818 rwyland@wnyt.com
- Fox News- 862-0995, Sports@fox23news.com
- YNN 641-6397 Fax 641-7023 Sports@albanynews@twcnews.com

Advancement

- Class A, B, C Champions will advance to Regional play.
- All winning coaches MUST email their roster to www.nysphsaa.org web site when sectionals are complete.



AMERICA'S SOURCE FOR HIGH SCHOOL SPORTS
WWW.MAXPREPS.COM
ACCESS SPORTS ONLINE



In order to efficiently manage the above initiatives and equitably promote all member schools, coaches are instructed to submit complete box score information to MaxPreps after each contest. NYSPHSAA will also require teams who qualify for state championships to submit their photo and roster on MaxPreps for championship program purposes.

Instructions for Athletic Directors:

- Sign into MaxPreps or Register an "AD/Coach Account" here:

<https://secure.maxpreps.com/utility/member/login.aspx?>

- Enter your access code in your 'Admin Accounts' after you've signed in OR while you register if you are new to MaxPreps:

- Click on your school name under 'School Accounts' to go into your AD admin.

If you do not have your access code from the AD Workshop this fall, please contact Joe Agostinelli in the NYSPHSAA office at (518) 690-0771 or jagostinelli@nysphsaa.org.

***** If you do not have your "access code" to your team account, MaxPreps will send coaches and Athletic Directors an easy set-up guide with their "access code" prior to the start of the season. You can also contact MaxPreps support staff directly at 800-329-7324 x1 or email support@maxpreps.com to get your "access code" at anytime.**

HOW DO I LOAD MY ROSTER AND TEAM PHOTO ONCE I SIGN IN?

1. After you sign into Maxpreps.com with your email and password, hover over text in the upper right-hand corner that says "Hi, Your First Name" to access your admin account. IMPORTANT: you can contact MaxPreps at 800-329-7324 x1 or email support@maxpreps.com if you don't have your "access code" already.
2. Once you go to your team page you can upload your roster by clicking "Roster" in the horizontal menu bar.
3. From the Roster page, you have a few options to update your roster:
 - You may "Copy Roster From Last Year"
 - To add individual athletes, select "+ Athlete"
 - You may also email your roster to rosters@maxpreps.com and MaxPreps team will load them in 3-5 business days
4. To load your team photo, go back to your team admin homepage by clicking "HOME" in the horizontal menu bar.
5. Then click on "Photo" in the "Mascot & Team Photo" section in the lower right-hand section of the admin homepage.
6. From their simply click "Choose File" and select the file from your computer, then click "Submit" and you are done!

WHAT IS NEXT?

Enter your stats, print season totals, email media and more – all for free, all from your team's admin. MaxPreps helps you save time while getting your athletes the recognition they work so hard for!

- Entering stats is quick and easy; averaging less than 15 minutes per game
- Stat entry automatically creates averages & totals for useful coach insight
- Instantly send stats to all your local media with one click
- Manage more efficiently with Varsity, JV & Freshman information all on 1 site
- Keep your team & fans informed by posting coach notes & calendar events to your page
- Find games, tournaments & fill coaching positions quickly & easily in our national directories

In addition, for detailed questions about MaxPreps partnership with the NYSPHSAA you may contact MaxPreps New York Representative Megan Loghry at 530-313-9171 or mloghry@maxpreps.com.

FOR INQUIRIES WITH THE NYSPHSAA OFFICE REGARDING PROGRAMS, CONTACT Todd Nelson (tnelson@nysphsaa.org).

Sportsmanship

“The NYSPHSAA requires Officials to enforce all Rules regarding unsportsmanlike conduct by coaches and players. There will be no tolerance for negative statements or actions between opposing players, especially trash-talking, taunting, or baiting of opponents. If such comments are heard, a penalty will be assessed immediately. We have been instructed not to issue warnings during the contest. It is strongly suggested that you remind your participants of this policy”

Spectator Sportsmanship

- **Coaches should remind their fans that NO noisemakers will be allowed, especially horns or whistles that can be mistaken for a horn or whistle on the field.**
- All spectators are expected to adhere to the Section 2 policy on Sportsmanship.
- Coaches should impress upon their players the need for respect of property at the school where they are playing. Teams should pick up after themselves when they are done playing.

Section I. Section II Sportsmanship Policy

In order to promote the fundamentals of good sportsmanship, the member schools of Section 2 of the New York State Public High School Athletic Association have adopted the following policy:

- A. Each School shall educate its athletes, coaches, parents and student body as to the accepted standards of good sportsmanship as defined herein. See Section II of this regulation.
- B. Each school shall prominently display the Code of Behavior for Spectators outlined in Section III.
- C. Each school shall send a designated chaperone with teams playing at neutral or away site for sectional, regional, or state competition, in the sports of football, boys and girl’s basketball, and boys and girls soccer. This person, who shall be responsible for crowd control, shall report to the site chairperson upon arrival.
- D. In other sports, the coach and staff must assume some of the responsibility for control of his or her spectators.
- E. Each school shall provide adequate chaperone coverage at home contests.
- F. For boys and girls’ soccer, field hockey, and lacrosse, it is mandated that the players’ benches be placed on the opposite side of the field as the spectators, if site conditions permit. (Exception – stadium with fixed bleachers and a protective barrier.)
- G. Players and coaches who are disqualified from a contest for unsportsmanlike behavior are prohibited from playing or coaching in the next regularly scheduled contest. See Sections IV and V.
- H. Players or coaches who strike or otherwise physically assault an official will be subject to suspension for a greater period of time. See Section VI.

- I. Official's organizations shall be made aware of this policy and their assistance solicited in its enforcement.
- J. This policy has been revised and updated in accordance with the newly adopted NYSPHSAA Sportsmanship Standard.

Section II Section 2 Sportsmanship Policy For Coaches

All coaches and staff must be made aware of the following sportsmanship policy. It should be included in any athletic department handbook or coach's handbook.

1. Greet and be courteous to opponent's coaches and players.
2. Know the rules of your sports and teach them to your team. Respect officials and their decisions. Demand that your athletes abide by an official's decision without emotional display.
3. Display concern for the physical well being of your opponent's players as well as your own.
4. Win with humility; lose with grace; do both with dignity.
5. Encourage your team to interact with the opponent. A pre-game or post-game handshake for every Section 2 contest is strongly recommended.
6. Offer your assistance, and that of your staff and players, to the opponent and officials.
7. Do not accept unruly behavior from your players, staff, or spectators. Set standards of conduct.
8. Maintain self-control at all times. Players and spectators tend to follow the coach's example.

Section III Section 2 Sportsmanship Policy For Athletes

Players at each level of competition shall be made aware of these sportsmanship guidelines. This policy should be incorporated in all student handbooks and codes of conduct for athletes.

1. Learn and understand the rules of your sport. Play hard, play to win, but play fairly within these rules.
2. Do not allow your temper to distract you from the fundamentals of good sportsmanship. Maintain self-control.
3. Respect your opponent. Never taunt. Congratulate him or her at game's end. Acknowledge good play.
4. Respect the integrity and judgment of officials. Never question the decision of an official.
5. Be an example for your school, teammates, and opponents.

Definitions

The following terms included in this regulation are defined and/or clarified:

1. **Unsportsmanship behavior** is an act of misconduct by a player or coach, which violates the principles of Good sportsmanship. Fighting, responding physically to an altercation, use of profanity, throwing of goggles, stick, and excessive taunting of an opponent are examples of this kind of behavior. It is imperative that officials be vigilant and consistent in disqualifying players and coaches for these abuses.

It is also implicit that athletes or coaches who exhibit such behavior but are not disqualified by an official or in a sport where no official is employed, such as golf or tennis, would receive the same penalty as an athlete or coach who was indeed ejected from a contest.

Unsportsmanship behavior does not include disqualification for a technicality such as, but not limited to, running out of lane in a track meet, unless such action was a deliberate attempt to impede an opponent. Ejection for failure to slide at home plate in a baseball game must be evaluated very carefully. This could indeed be an expression of unsportsmanship behavior or simply an act of misjudgment or ignorance on the part of a player.

2. **Next regularly scheduled contest:** This is the same as the next contest which originally was in the schedule. NO attempt should be made to insert a non-league contest into a sports schedule after a key player has been disqualified so that that player would not participate in a meaningless game. This totally violates the intent of this rule and is not permitted. The ejected player or coach must not participate in the next previously scheduled contest.

Section IV. Player Ejection Policy

Any player on a varsity, junior varsity, freshman, or modified team in Section II shall be suspended for the next **previously scheduled** contest if he/she is ejected from a contest for unsportsmanlike conduct including taunting by an official. The next contest is defined as the next contest in which the disqualified athlete is eligible to play, in that sport season. **Disqualification from one sports season will carry over to the next season of participation (as per state regulation).** A player who is disqualified from the final regular season game would sit out the first sectional contest, if applicable. A player who might be injured (for example, during a fight for which he was ejected) would be ineligible for the first contest for which he/she is medically cleared. Sectional, regional, or state tournament games are **not** exempt from this rule.

The school's athletic director, coach, and/or principal in accordance with the school's discipline code shall appropriately discipline a senior athlete disqualified from his/her last contest of participation within two weeks of the incident. The athletic director shall report in writing to the chairperson of the Section II Sportsmanship Committee as to what disciplinary procedures were followed.

Any member of a squad who strikes, shoves, kicks, or makes other physical contact with the intent to annoy, harass or intimidate an official shall be expelled from the contest immediately and banned from further participation in all sports for a period of time to be determined by the Section not to exceed one year from the date of the offense.

Note: Member of the squad includes player, manager, scorekeeper, timer, or statistician.

If player is disqualified from a game, the coach of the player must fill out a disqualification form after the contest. Comments from each coach and the official should be solicited. Completed form should be given to athletic director of offending school.

Copies of these forms must be submitted to the **Section II Sportsmanship Chairperson** as soon as possible. The chairperson shall compile and distribute a summary of disqualification by sport and level seasonally and shall submit a copy to the NYSPHSAA office.

Enforcement of this rule is incumbent on the athletic directors and school administrators. If a disqualified player plays illegally in a contest, that would constitute the use of an ineligible player, and would be subject to the state regulations regarding same. Schools who repeatedly violate this policy are subject to further sanctions by the sportsmanship committee.

Section V. Coach Ejection Policy

Any coach or assistant coach of a Section II team at any level shall be suspended from coaching the next scheduled contest if he/she is ejected from a contest for unsportsmanlike behavior including taunting by an official. The contest is defined in the section on player ejection.

A coach who strikes, shoves, kicks, or makes other physical contact with the intent to annoy, harass, or intimidate another person (e.g. official, another coach, player, fan) shall be expelled immediately and banned from further participation or coaching in all sports for a period to be determined by the Section not to exceed 1 year.

Responsibility for Enforcement

The athletic director of the offending school is responsible for enforcement of this regulation. If a coach is disqualified from a game, the athletic director shall file a report with the Section II Sportsmanship Committee.

Enforcement of this rule is incumbent on the athletic directors and school administrators. If a disqualified person coaches illegally in a contest, that contest is subject to forfeiture pending decision of the Sportsmanship Committee.

SPECIAL NOTE: A DISQUALIFIED COACH MAY NOT BE PRESENT IN THE LOCKER ROOM, ON THE SIDELINES, IN THE STANDS OR SITE AREA BEFORE, DURING OR AFTER THE CONTEST.

Section VI

Physical Confrontation with Official

In no case shall a player or coach strike, bump, or otherwise physically intimidate an official, including before, during, and after a contest. A written report of any such incident must be sent, by the official or the official's representative, within forty-eight (48) hours, to the chairman of the Section 2 Sportsmanship Committee. The official shall also send a copy of this report to the director of athletics of the offending school.

The offending school shall file a written report with the Section 2 Sportsmanship Committee within forty-eight (48) hours of receipt of the official's notification.

The Sportsmanship Committee shall conduct a hearing as soon as possible with all parties, or representatives present. Decisions of the Sportsmanship Committee shall be final.

Each case will be reviewed separately and the following penalties may be assessed:

1. Multiple game suspension.
2. Season suspension.
3. Suspension from playing or coaching any sport for one calendar year.

The official would retain the right to initiate legal action against the offending player or coach.

Section VII

Appeal Procedure

If, upon consultation with the coach, the athletic director feels that the athlete or coach was ejected unfairly or that there were extenuating circumstances, then the principal of the offending school may initiate the appeal procedure. The disqualification report shall be sent to the Chairperson of the Sportsmanship Committee within forty-eight (48) hours of the incident involving the player or coach ejection from a contest. Telephone contact may initiate the appeal followed by the written report. Comments from the officials, the opposing coach, etc. shall be included on the disqualification report. Only appeals from the principal of the involved school will be heard.

A decision by the Sportsmanship Committee will be made within forty-eight (48) hours of the appeal if at all possible. The offending player or coach may continue to play or coach during the appeal process. Decision of the Sportsmanship Committee is final, subject to the rules of the N. Y. S. P. H. S. A. A. The intent of the rule is to penalize acts of unsportsmanship. We, as educators, should not be looking for ways to circumvent the ideals of this rule. Therefore, appeals of disqualifications for unsportsmanship behavior will not be considered unless there are extreme extenuating circumstances. “The other kid punched, our kid first” shall **NOT** be considered as a basis for appeal.

**For further information on the Section 2 Sportsmanship Policy,
refer to the Section 2 Constitution – Rules & Regulations #10**

SECTION II DISQUALIFICATION REPORT

CHECK: **Player DQ** **Coach DQ** **Physical Contact**

School: _____

Director of Athletics: _____

School Telephone: _____ Date: _____

Summary of incident:

Sport: _____

Date of Contest : _____

Type of Contest and Level: (Check all that apply)

- | | |
|---------------------------------|------------------------------|
| <u> </u> Boys | <u> </u> Varsity |
| <u> </u> Girls | <u> </u> Junior Varsity |
| <u> </u> Tournament | <u> </u> Freshman |
| <u> </u> Sectional Contest | <u> </u> Modified |
| <u> </u> Regional Contest | <u> </u> Eighth Grade |
| <u> </u> State Contest | <u> </u> Seventh Grade |

Opponent: _____ Site: _____

Opposing Coach: _____ Phone: _____

Player(s) Disqualified: _____

Coach(es) Disqualified: _____

Contest Officials (and telephone numbers): _____

Brief Description of Incident:

Signed: _____ Title: _____

REPORT MUST BE COMPLETED FOR ALL DISQUALIFICATIONS

**AND SENT TO Sportsmanship Committee Chairperson. Michael Leonard, leoarmi@egcsd.org
and Joseph Sapienza, jsapienza@voorheesville.org**

GENERAL PROCEDURES FOR SECTIONAL CONTESTS

1. All schools in Section II are expected to make their facilities available for Sectional play if so requested by the Section II sport coordinators. It is impossible to run sectional tournaments without the cooperation of the member schools. In any case when a sectional coordinator is not given permission to use a school's facilities for sectional play, the sectional coordinator should register this information with the Section II President.
2. It is the responsibility of the Section II sport coordinator in each sport to provide the site chairmen for his or her particular sectional activity with the information, forms, etc. that he will need to conduct the sectional event.
3. The Section will pay approved expenses, which result from sectional activities. In order for any expense to be paid from Section II funds, an original Section II claim form must accompany the invoice, bill or statement for the expense. If the section claim form is not completed, the bill will not be paid!!!!
4. At the end of each sectional event, it is the responsibility of the site chairman to complete the Section II Financial Report for the event and submit it with a check for admission fees (gate) to the Executive Director.
5. It is the responsibility of the sport coordinator to provide the section patches and plaques for the winning teams and individuals. These are ordered through a designated member of the Executive Committee of the section.
6. It is the responsibility of the site chairman to charge and collect an admission fee for ALL spectator sports, which are played at the sectional level. The site chairman will also provide custodial services, supervision, ticket sellers, ticket takers, etc. The section will pay these people after completing a section claim form.
7. It is the responsibility of the section sport coordinator to provide officials for the contest (referees, umpires, etc.) this responsibility may be delegated to the site chairman if so desired.
8. All sectional contests will be conducted according to the New York State Public High School Athletic Association Handbook.
9. It is the responsibility of the site chairman to delegate a committee to handle appeals or protests at sectional contests.
10. Any questions regarding the management of sectional events should be directed to the sectional coordinator of the sport. When in doubt, ask!!
11. All leagues are represented on the Section II Committees for each sport. Your representative is your voice in sectional play – USE IT! BE REPRESENTED!
12. **SEND ALL VOUCHERS AND RECEIPTS & 2 PAGE FINANCIAL REPORT TO SECTION 2 EXECUTIVE DIRECTOR.**

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MILEAGE WILL NOT BE A DETERMINING FACTOR IN SELECTING SECTIONAL SITES.

RATES OF PAY FOR SECTIONAL ACTIVITIES AND COMPLETION OF CLAIM FORMS

- I. SECTIONAL/REGIONAL EVENT - The rate of pay for chaperones, ticket sellers, site chairpersons, etc. is \$16.00 per hour.
- II. POLICE - If police are required by the host school district, the rate of pay will be the rate established by the host school district for such services at regular school activities.
- III. CUSTODIAL - Custodial personnel shall be paid at the rate, which is currently in effect in the school district, which hosts the sectional/regional activity. Sport coordinators should be certain that payments authorized for custodians, do not represent double payment. In order to avoid this problem, a letter from the school district to the Executive Director should authorize direct payment to the individuals.
- IV. TICKETS - Section 2 has an adequate supply of tickets for all of its activities. If tickets are needed for an event, such tickets are available. If a district wishes to donate tickets, such donations will be gladly accepted. Purchase of tickets by a coordinator or site chairperson for use at the sectional/regional level **will not** be reimbursed.
- V. OFFICIALS - Officials shall be paid in accordance with the agreement between Section 2 and the respective officials' organizations.
- VI. MILEAGE - Coordinators may charge mileage for travel on official Section 2 business including state committee meetings. Mileage may not be claimed or travel to an Athletic Council meeting. Only game officials may be reimbursed for travel. Chaperones, ticket sales personnel, police, custodial, site chairpersons, etc. may not be reimbursed for travel.

MISCELLANEOUS

- For any services or supplies, which are purchased in connection with sectional/regional activities, the claim voucher should be accompanied by a bill describing the service or supply and the purpose for which the expense was incurred.

When a sports coordinator appoints or designates a site chairperson, such coordinator must brief the chairperson on the importance of complete and accurate records. In order for a site chairperson to be reimbursed, the following duties must be completed.

1. Vouchers from officials must be completed and signed by the claimant and the site chairperson/coordinator.
2. Where admission is charged, and where supervisory, security or custodial fees are charged, vouchers for all personnel must be complete and signed by the claimant and the site chairperson/coordinator.
3. Where admission is charged, the financial report must be completed, both page one and page two.
4. Where admission is charged, the gate receipts should be converted to a check and sent to the Executive Director. The Section will reimburse the expense of the cashier's check. A site chairperson may not make cash payments from gate receipts. Payment for a cashier check may not be made from the gate receipts. Site chairpersons may file claim vouchers for reimbursement for the cost of a cashier's check.

In an activity where the receipts must be deposited in the night depository, and where the site chairperson is fearful of the safety of the deposit, the site chairperson may authorize one hour extra payment for a police officer to accompany the deposit.

If any situation is not addressed above, please call the Executive Director.