

Athletic Council Meeting
Wednesday, September 14, 2016
Vista/Van Patten Country Club
10:00 a.m.

Please share this information with your Chief School Officer!

Attendance:

Adirondack: Scott Smith; Hillary Haskell; Jason Humiston

CHVL: Liz Parry; Pat Light; Art Schmich

Colonial: Bob Dorrance; John Gallo; Tom Kostrzebski

Foothills: Brian Mazza; Mike DeMagistris; Mike Calvello

Patron: Dominick Pitaniello; Terry Nash; Dave Austin

Suburban: Dave Sunkes; Joe Scalise; Regan Johnson

Wasaren: Mike Apostol; Tom Husser; Donna VanZandt

Western: Charlie Karker; Brian Dunn; John Karbowski

Executive Committee: Nick Fitzgerald; Chris Culnan; Joe Sapienza; Ed Dopp; Kathy Ryan; Pete Bednarek;
James Schlegel; Jamie Rockhill

Office Staff: Wayne Bertrand; Al Roy; Risë Van Iderstine;

Section 2 Intern: Alexandra LaFond

Minutes

- ❖ Seat the Council
- ❖ Establish and Set the Agenda
- ❖ Additions to the Agenda
- ❖ President's Report - Nick Fitzgerald
 - Welcome
 - Finances –
 - Independent Audit –
 - Once a year we are legally required as a 501c3 to have an independent audit.
 - Marvin Company conducted out audit in August and we will have a report at the next meeting.
 - Quarterly Statement – (Each League Provided a Copy)
 - We did end up in the black when we felt we were going to lose money.
 - ◆ There were several contributing factors to a good year – (i.e. – perfect weather throughout the entire year).
 - 2016-2017 Budget – (attached) - Wayne Bertrand
 - The budget was presented to the Athletic Council.

- Income & expenses are much more difficult to predict than for school districts which have tax revenue from the State.
 - ◆ 71% of our income is from gate admission
 - ◆ 13% is from dues
- Expenses
 - ◆ Although we are going to get Spalding Ball contract income, there are a considerable amount of added expenses.
 - ✓ Boys Basketball will now travel
 - ✓ Gymnastics, boys swimming and girls tennis are all travelling further
 - ✓ Increase in facility rentals, Brown Coach, officials
 - \$141,000 plus went to Brown last year
- **Action Item Below**
- Sportsmanship Promotion Banner Award –
 - Columbia – Received the NYSPHSAA statewide award at the Summer meeting.
 - Other schools in our Section that received plaques:
 - Northville
 - Stillwater
 - Scotia/Glenville
 - Hoosick Falls
 - CBA
- NYSPHSAA 2015-2016 Schools of Distinction Awards
 - Burnt Hills/Ballston Lake
 - Guilderland
 - Saratoga Central Catholic
 - Shenendehowa
- Section Sportsmanship Award Presentation
 - Section 2 had the lowest % of DQ's for the year statewide.
- Executive Director Hiring Process Proposal
 - Nick reviewed the process.
 - Will be posted for six (6) weeks
 - We will have screening and interviews
 - November – final interviews
 - Announce in January
 - Wayne will be stepping down in April. He has done a great job getting us through some tough times. He will remain as a consultant for a several months.
- Girls Golf – Eileen Troy
 - Eileen advised that if you have girls that want to play golf as a team. Please contact her.
 - Possible clinic.
 - Send Eileen any questions or concerns.
 - We will vote at the League Presidents meeting.

❖ Executive Director's Report

- Wayne Bertrand

➤ Spalding Ball Contract –

- We are not going to jeopardize the contract. Consequently, the following are the penalties for not using the Spalding product during Sectionals. Next year's annual Letter of Intent will include a statement regarding the use of the Spalding ball.
 - 1st offense – One Game Suspension of the Coach
 - 2nd offense – Progression of the Suspension Rule and a Loss of a Home Game
 - 3rd offense – Ban from Post Season with Possible Penalties/Sanctions of the School District

➤ Officials Agreement –

- Currently the attorneys for both parties are wordsmithing the product. A few language discrepancies were discovered and corrected.
- When it is finalized, we will send you an e-mail that it is posted on the website.
- One item – Invitational Vouchers –
 - The host school is responsible for paying all of the officials. It is up to the host school to handle reimbursement for that expense from the participating schools anyway it wants.
 - This is something that schools wanted. League Presidents raised the issue. We also were hearing that school district business offices were refusing to pay these vouchers.

➤ Wrestling State Qualifier

- We were directed by the Athletic Council, Executive Committee and League Presidents to go from a two-day to a one-day tournament. We will be doing that this year.
- The coordinators have been contacted and we are moving forward with that.

➤ Football –

- There are declining numbers for a lot of reasons. However, football is experiencing issues. Trying to make declining numbers fit three (3) programs. You must have 16 on a team. You cannot borrow from the other team.
- Scrimmages: The handbook specifically lays out what a scrimmage is. You need to protect yourself and your school district. The e-mail we sent out outlined some of those requirements.
- If you use a kid on Friday night whether he played in one or the entire game, he/she is ineligible to play on Monday unless it is a scrimmage format. Pick up your phone and call the other Athletic Director to make sure that you are both on the same page. Caution that as an Athletic Director, the reason is not to let your starting tail back play in Friday night's game and then on Monday. Do not abuse the regulation. You need to oversee your coaches. This is usually only at the C & D levels. It is also creeping in at the B level now. If you dressed a kid and he/she did not play then that is OK. You may be doing that to have the 16 required. But, remember it has to be 16 ready and able players. The Officials' contract is clear that once we have gone past the scrimmage date, they get the full fee.
 - Questions: None
- Modified – Class C & D

- We are finding that we are filling modified rosters with 9th graders. That needs to be a League decision based on ability. It must be agreed upon League wide. In the last couple of years with schools not having a JV program it has come up more. We have to be sure they are playing against like ability athletes. Again, as Athletic Directors you must oversee your coaches.
- “JV Scrimmages”
 - Summary: JV scrimmages need to be conducted in the manner spelled out in the handbook.
- 16 Eligible Active Players –
 - This regulation is for both contests and scrimmages.
 - Question:
 - ◆ Any possibility of going to 8 main football on the modified level.
 - ◆ Answer: No significant discussion. The football committee will put it on the agenda. It is a significantly different game.
- Football Committee –
 - We have established definitions of the make-up of the committee, policies and procedures.
 - We will discuss at the League Presidents meeting.
- News/Notes/Reminders
 - WeatherBug (wind chill & heat index procedures) attached
 - New APP is now in place. Download on your phone and set up locations. You also are able to work with them and have a tower placed at your school.
 - Section 2 Website Updates
 - Many of the documents are live now.
 - Standing Committees each have their own page.
 - ◆ Forms, committee members and information for each are on that page.
 - ◆ DQ reports can now be filed on line.
 - Mergers –
 - Like we have done with transfers, we are now going to have you send all mergers forms to the Section 2 office. We will record and work with Joe Sapienza. If you have any questions, feel free to contact Joe directly or the Section 2 office.
 - ◆ Deadlines:
 - ✓ Spring Sports – January 1
 - ✓ Fall Sports – May 1
 - ✓ Winter Sports – August 1
 - Transfers –
 - Last year it was a week out of the fall season and we were getting the paperwork.
 - Athletes are not eligible until we receive Part 1 in the Section 2 office. Once we receive it, the student is eligible to practice.
 - Pete reviewed the new form:

- ◆ Consolidated the form. You no longer have to choose a form. (Please discard any old forms that you may have.)
- ◆ You should have a good relationship with you admissions/guidance office.
 - ✓ If you need the forms to assist you and your admissions office, call the office and we will e-mail it to you.
- ◆ There is a parent's signature in the Residency Change portion and also in the Divorced/Separated Parents portion.
- ◆ We will attach the guidelines to the minutes.
- ◆ 7th & 8th graders who are APP'd are now subject to the transfer rule. Please make sure that you discuss with the student and parents.
- ◆ Question:
 - ✓ Residency Change – If the paperwork is inadvertently not submitted by the AD, please contact us immediately.
 - We were the biggest proponent of this change. We wanted to avoid mom and dad taking an apartment in your district for sports.
- ◆ Part 1, you will receive confirmation that the student is good to practice. We need the Part 2 to approve for scrimmages and contests.
 - SAT/ACT Test Dates (attached)
 - Important Dates for 2016-2017 (attached)
 - Officials Fees Reference Guide (attached)
 - Revised Forms (Eligibility; Merger; Transfer) attached

❖ Internal Control Officer

- Al Roy

- Dues are an investment –
 - 83% of our schools have received something back.
 - 44.4% have received equal to better than their dues.
- Financial Training –
 - This is your annual training for veteran Athletic Directors.
 - Cash Receipt Voucher – please look at this.
 - ◆ Number of tickets sold. The auditors picked up on this. You need to subtract the first number sold from the last number sold and add 1.
 - ◆ Need 2 signatures on the voucher that counted the cash.
 - New Athletic Directors – meet with Al after the meeting for your training.
- Questions: none
- Al reminded of the policy regarding submitting an expense voucher for site chair if your school is playing.
- Audit Committee – Al advised that at the meeting this morning the Audit Committee reviewed and endorsed the 2016-2017 budget.
- Warrants Since Last Athletic Council Meeting
 - Five Warrants since the last Athletic Council meeting.
 - #28 – 6/13/2016 – 194 items for \$33,714.94

- #29 – 6/15/2016 – 18 items (Brown Coach) for \$25,859.60
- #30 – 6/21/2016 – 15 items for \$1,989.95
- #01 – 7/11/2016 – 5 items for \$1,485.36
- #02 – 8/16/2016 – 9 items for \$1,729.05

❖ State Report

- Kathy Ryan/Ed Dopp

➤ NYSPHSAA Summer Meeting Minutes Attached

- Scholar Athlete –
 - Incumbent on schools now to submit for lapel pin. Only 75% of the roster needed to qualify now as opposed to the old process. This will increase the number that will receive the lapel pin.
- School of Distinction – 100% of your teams need to qualify for the scholar athlete
- School of Excellence – 75% of your teams need to qualify for the scholar athlete
- WeatherBug (Wayne already discussed)
- Football Rotation – this year’s is set. Committee may come up with another for the future. Only year 1 for AA was approved.
- Girls Tennis – Staten Island
- Swimming – Nassau Center
- Discussion Items
 - Wrestling – Dual/Regional Meet Tournament
 - ◆ Current it is an individual sport. Only individual champions. The Wrestling Committee would like to allow it to become a team/individual sport much like cross country. The Wrestling Committee is proposing a tournament that would be called a dual/regional meet tournament. It would be on a different weekend. They would crown a dual meet champion for Division 1 and Division 2. Each Section would send two (2) teams to compete (one for Div. 1 and one for Div. 2). The gate receipts should be able to cover the majority of the event expenses. However, there would be Section and/or school expenses involved. This needs to go through review. The Championship Philosophy will hear it today and give a recommendation. The CAC will then hear it. Because it was a discussion item at the summer meeting it may come up as a voting item in October.
 - ◆ Questions:
 - ✓ If in January we have our Division 1 and Division 2 Championships how would we determine (week 30 mid to late January).
 - Each section would determine its champions however they wanted.
 - ✓ How can you determine a champion in that amount of time?
 - That date was picked by the Wrestling Committee not to impede or impact your Sectionals. Whether it is doable or not is what you need to determine in order to support or not.
 - ✓ Wouldn’t we need to have another dual meet championship to determine this?
 - The earliest this could happen would be 2018.

- ◆ Voting Item at League Presidents Meeting on October 3rd
 - ✓ Direct any questions to the Section 2 office.

❖ NYSPHSAA –

- Robert Zayas

- The date for the Section 2 Mandatory AD's Workshop is September 28th at the VanPatten
- Introduced:
 - Intern: Jessica VanOrt – she is a graduate of Germantown HS and is a Sr. at St. Rose
 - Chris Watson – new Director of Communications.
- Pitch Count – mandated by the NFHS. Going to the Safety Committee next week. Discussion item at the October NYSPHSAA Executive Committee meeting and voting item in January.
- Modified Practice Requirements – There were several changes.
- Touchdowns Against Cancer –
 - This is in violation of rules and regulations. Donations cannot be based on the performance of the students. This was actually discussed with them this summer. So they still may be reaching out to you. If you need any further clarification contact Robert Zayas.
- Drone Policy –
 - Renee James is working on this and will be presenting a proposed policy in October. In 2014 a policy was formulated that drones cannot fly over the field of play in football.
 - Drones can be a safety issue.
- Code of Conduct –
 - At the Athletic Director workshop you will complete and sign one for the school year. Please read it thoroughly prior to signing.
- On October 3rd the packet will be released for the October NYSPHSAA meeting.
- SED –
 - Overturned two (2) eligibility cases. One in Section 2 and one in Section 6.
 - It is concerning when we are abiding by the regulation and the Commissioner overturns it. We cannot set aside a regulation.
 - We are attempting to get further clarification on how to handle these.
- New forms will be on the NYSPHSAA website by the beginning of October.

❖ Committee Reports

- Eligibility - Chris Culnan
 - Members: Regan Johnson, Alphonse Lambert, Mike DeMagistris, Jason Humiston and Mike Foust
 - Shared Services, Representation and Extended Eligibility cases all go to Chris.
 - Team – must be actively rostered for 6 contests. (3 for football)
 - It is your job to make the case for Extended Eligibility, not the Eligibility Committee's.
- Constitution/Mixed Competition/Sr. All Star - Wayne Bertrand
 - Sr. All Star Contests Approved
 - None – Deadline for Fall Sports is October 1st. Sport Coordinators and League Presidents please make sure whomever is responsible is aware of the deadline.
- Modified - James Schlegel
 - Practice Requirements have changed. Please

- Soccer Rule book
- Football Pilot Program
- Will vote on the 3 point shot once again.
- Classification - Ed Dopp
 - Please remind your coaches that we will deal with the fall sports at the October 21st meeting.
 - We still have four (4) spring classifications (3 for lax and 1 for boys tennis). Recommendations will be submitted with the fall sports.
 - Dates: Ed needs the information at least one full week prior to the meeting date.
- Transfer - Pete Bednarek
 - New Form (attached)
 - 2016-2017 Meeting Dates
 - Tuesday, October 25th
 - Tuesday, February 28th
- Sportsmanship (Bad)/Mergers - Joe Sapienza
 - Fall Mergers (attached)
 - Renewal form: League approval is for the league you will be competing in. The application must be submitted by the deadline.
 - Reiterated that all paperwork is now to be submitted to the Section 2 office.
- Sportsmanship (Good) - Mike Leonard
 - Congratulations to all the recipients.
- Safety/Chemical Health Awareness - Rick Knizek
- Audit Committee - James Schlegel
 - The Audit Committee reviewed and endorsed the 2016-2017 budget.
- ❖ Sports Committee Reports –
 - Baseball –
 - We are going to change the format of the tournament. Seeding will be on Friday – May 17th
 - First round - May 20
 - Semis will be on Wednesday, May 24
 - Finals will be on Friday, May 26 & Saturday, May 27th
 - Dates are set. We are not going to make any changes for SAT or ACT dates.
 - Robert Zayas added:
 - ◆ Effects State Championships also
 - November 25 – effects football
 - June 3 – effects boys tennis and boys golf, track and baseball and softball
 - ACT – June 10 – effects baseball, softball, track, boys & girls lacrosse
 - Please have the conversation with the Superintendents and coaches now.
- ❖ League Concerns –
 - Adirondack - none
 - CHVL –

- Am I allowed as an AD to speak with the officials that worked the game?
 - Answer: I would go to the assignor first.

- Colonial - none
- Foothills - none
- Patroon - none
- Suburban - none
- Wasaren - none
- Western - none

❖ NYSAAA

- Dave Sunkes/Regan Johnson

- Blaine will be bringing the forms to the AD workshop.

❖ COA/NYSHPERD

❖ Old Business

❖ New Business

❖ Action Items On The Agenda

➤ **2016-2017 Budget**

President Fitzgerald presented the 2016-2017 Budget advising that both the Executive Committee and Audit Committee have reviewed and endorsed it.

- **Motion by Terry Nash; 2nd by Tom Kostrzbecki to approve the 2016-2017 budget.**
- Discussion
- **Vote – passed unanimously**

❖ Adjournment:

- **Motion by Jason Humiston; 2nd by Dominick Pitaniello to adjourn.**
- Discussion
- **Vote – passed unanimously**

Future Meetings

**Athletic Council Meeting
November 16, 2016**

**Executive Committee Meeting
October 27, 2016**

**Mandatory AD Workshop
September 28, 2016**

**Vista/Van Patten Country Club
10:00 a.m.**

**Section 2 Office – Saratoga
9:00 a.m.**

**Vista/VanPatten Country Club
Registration: 7:30 am**

**League Presidents Meeting
October 3, 2016
NYSPHSAA Office
9:00 a.m.**

**Officials Conferencing Committee
December 12, 2016
Section 2 Office
9:00 a.m.**